



130 McIntosh Farms Rd, Leesburg, GA 31763. – [www.thegroves.church](http://www.thegroves.church)

## Lead Pastor Job Description

### About The Church at the Groves

We exist to LEAD people into a LIFE-CHANGING, SPIRIT-EMPOWERED, RELATIONSHIP with JESUS. Our church's goal is for people to Find God, Find Community, and Find Purpose.

### About the Position

#### Responsibilities

The Lead Pastor will:

- Have general supervision of all the activities of the church. This person will serve as President of the corporation and be chairman of all the meetings of the membership and the Board of Trustees.
- Be responsible for all church staff and their respective assignments or portfolios. The Lead Pastor supervises the pastoral staff, assessing performance, and assures task completion. The Lead Pastor guides and encourages the staff's spiritual, personal and professional development. The Lead Pastor also provides leadership to lay leaders, and meets with Board of Trustees and ministries routinely and as circumstances dictate.
- Be an ex officio member of all committees and departments.
- Provide for all the services of the church and as needed arrange for all special meetings.
- Devote a significant amount of time and effort to the study and exposition of God's Word as the primary preacher in church services (2 Timothy 2:15; 4:1-5). The Lead Pastor preaches the scriptures with clarity and enthusiasm connecting with diverse levels of spiritual maturity.
- Provide overall training and inspiration to pastoral staff to ensure that they are maturing in faith, enhancing their skills and developing professionally. Likewise, the Lead Pastor assures that the overall church body has opportunities for Bible study.
- Demonstrate a shepherd's heart that genuinely loves, cares for and accepts the congregation. To that end, the Lead Pastor assures that a viable program of congregational care is implemented to address the broad and disparate needs of the entire church.
- Provide Biblical based counseling to church members.
- The Lead Pastor shall annually propose a General Budget to the Board of Trustees
- The Lead Pastor shall annually propose a Ministry Plan including a General Budget, a Staffing Plan.

- The Lead Pastor shall quarterly provide a Ministry Team Report to the Board of Trustees.
- The Lead Pastor or his designees shall be responsible for annually recommending the salary, housing allowances, and other benefits of others on the pastoral staff and non-pastoral staff for the sake of inclusion in the proposed General Budget.

#### Desirable Characteristics

- A deep personal love for God and commitment to follow Him.
- Spirit filled and able to steward a fresh move of the Holy Spirit.
- Strong Bible based preaching, teaching and encouragement.
- A desire for, and experience of, ongoing personal spiritual renewal.
- Wisdom and maturity in character.
- An attitude of hospitality.
- Transparency and openness.
- A willingness to continue to learn and be accountable.
- A strong personal sense of calling and vocation to serve God.
- A love for people of varied ages, backgrounds and experiences.
- A love for corporate, vibrant worship and sets the example in their personal worship.
- A skilled and sensitive leader who values team and encourages collaborative ministry.
- A desire to mentor and develop the giftings and callings of God in our pastors/leaders/staff.
- Able to lead and work collaboratively with the Board of Trustees and the pastors/leaders/staff of the various ministries and groups in the church.
- Able to relate well to people of all ages.
- A model of servant ministry, with a vision to meet the pastoral needs of the worshipping community and beyond.
- Able to discern spiritual gifts and encourage their use within the context of new initiatives and existing models of ministry and mission.

#### Qualifications, Skills and Experience

- Possess a degree from an accredited college and must also possess license/ordination with the General Council of the Assemblies of God (or working towards accreditation with the Assemblies of God)
- Proven pastoral experience with a track record of successfully being used by God to grow a church or ministry.
- Devote oneself to fervent prayer and diligent study of the Word for the purpose of personal spiritual growth and effective ministry.
- Develop relationships with church staff and volunteers.
- Strong background in Biblical Counseling
- Exemplify servant leadership.
- Show humility and patience.
- Communicate openly and with tact.
- Comfortable working in a fluid, fast-paced and collaborative environment.
- Possessing the necessary organizational and administrative skills for the role

- A minimum of 10 years of experience in pastoral ministry setting is preferred.
- Working knowledge of Microsoft Office, social media, and collaboration software is desired.

#### Compensation/Benefits

- Competitive and in line with experience and Assemblies of God guidelines
- Annual leave to be negotiated with Board of Trustees
- Computer, and cell phone
- Health Benefits

#### To Apply

Send resume with cover letter to [liz@thegroves.church](mailto:liz@thegroves.church)